Check for dial tone
Lift the handset and listen for dial tone. If you cannot hear a dial tone, refer to Table/desk installation. If you cannot hear a dial tone, refer to Figure 3. If you have rotary service, dial tone will not work if you are not connected to a modular wall jack. Figure 2

Table/desk installation

1. Plug line cord into telephone
Connect one end of the line cord to the jack on the underside of the telephone base. Then, replace the handset (Figure 4). Then, hang up.

2. Install directory card
Remove the directory card and write in the telephone numbers (or names) that you want to store in each memory location. Reinstall the card and plastic cover.

3. Connect line to wall jack
Plug free end of the line cord into a modular wall jack. Make sure it snaps firmly into place.

4. Set dial mode switch
This product comes set in the TT (tone) mode. Make sure the switch is set to TT. If you choose the correct dialing method (TT or DP), touch the switch to temporarily turn off the ringer. You may have to press other buttons before you hear dial pulse service.

5. Connect handset to base
Plug free end of the coiled handset cord into the handset, and the other end into the base. Then hang up.

6. Connect handset to telephone
Connect one end of the coiled handset cord into the base. Plug the other end into the handset (Figure 3). Then hang up.

7. Check for dialtone
Lift the handset against for dialtone. If you cannot hear a dial tone, refer to Table/desk installation. If you cannot hear a dial tone, try to correct the problem.

Wall installation

1. Fill in directory card
Remove the directory card and write in your own telephone number. Also write in your service company.

2. Set dial mode switch
Refer to Step 4 in Table/desk installation.

Figure 1

3. Plug line cord into jack on underside of telephone
This is where you feed the line cord through the slots in the mounting area. Then, replace the plastic directory card and cover. Use a paper clip to lift and remove the handset tab. Reverse the tab and reinstall it, as shown (Figure 1). Then, replace the directory card and cover.

4. Install telephone base on wall jack
Holding base up against the wall jack, slide it into the channel and wind it around the mounting studs. (Figure 2). To install the telephone on a wall jack, you must reverse the small tab beneath the wall jack. Figure 3

5. Fill in directory card
Remove the directory card and write in the telephone numbers (or names) that you want to store in each memory location.

6. Connect handset to telephone
Connect one end of the coiled handset cord into the base. Plug the other end into the handset (Figure 3). Then hang up.

7. Check for dial tone
Lift the handset and listen for dial tone. If you cannot hear a dial tone, refer to Table/desk installation. If you cannot hear a dial tone, try to correct the problem.

Ringer volume
The ringer volume switch allows you to turn the ringer on or off. Set it to LO or HI volume. You can dial or answer calls normally when the ringer is off. Other telephones in your building will not hear the ring tone if they are not affected by the switch. Figure 3

Ringer tone
You can choose from three different ringer tones. The phone comes set to Tone 2. Figure 3

1. Press [TONE]
2. Press for the Tone 1
3. Press for the Tone 2
4. Press for the Tone 3

Temporary tone dialing
Temporary tone dialing is used only when you have rotary service. It allows you to press the buttons that type tone signals, including some tone-activated computer functions. Figure 3

1. Dial a telephone number with the dial switch set to DP (pulsing)
2. Press [SPEAKER] all buttons pressed after this will send tone signals.
3. After you hang up, the phone automatically returns to rotary service.

Receiver (handset) volume
The receiver volume switch on the handset will adjust the volume of the receiver to your listening level. The switch has three volume positions.
Press the one-touch memory button where you want to store the number.

7. Listen for dial tone.

8. Press memory location (0-9).

9. Enter the telephone number. You will hear a verification tone when each button is pressed.

10. Press [OFF].

Memory erase

To erase any number from memory, you can enter another number in the same location.

In case of difficulty

Problem: Calls cannot be dialed, or are dialed slowly

Solution: This product comes set in the tone (TT) mode. Make sure you choose the correct dialing method (TT or DP) for the dial switch.

If you program a number into memory while on a call, the memory erase feature might be activated.

1. Press [OFF].

2. Try pressing [OFF] again.

3. If this doesn’t work, try disconnecting some of the other telephones.

4. If you have dial pulse service, you can use either tone or dial pulse mode. If you set the dial switch to OFF, you can use either tone or dial pulse mode. If you set the dial switch to TT, numbers are dialed much more quickly.

In case of difficulty

Problem: Telephone does not ring

Solution: Make sure the ringer volume switch is not set too low.

1. You may have inadvertently turned the ringer off. Press [RINGER].

2. If your telephone is located in another room, try disconnecting some of the other telephones.

3. If you have dial pulse service, you can use either tone or dial pulse mode. If you set the switch to TT, numbers are dialed much more quickly.

Problem: Other party can’t hear you

Solution: The Mute feature might be activated.

1. Try pressing [MUTE].

2. If this doesn’t work, try pressing [MUTE] again.

3. If you program a number into memory while on a call, the other party will be unable to hear you.

In case of difficulty

Problem: Telephone service is not available

Solution: In Canada, call 1 (886) 288-4268.

1. Make sure your telephone number is dialed correctly.

2. If you have dial pulse service, you can use either tone or dial pulse mode. If you set the switch to TT, numbers are dialed much more quickly.

3. If you program a number into memory while on a call, the memory erase feature might be activated.

4. Try pressing [OFF] again.

5. If this doesn’t work, try disconnecting some of the other telephones.

Operation

Problem: Phone works, but other party can’t hear you

Solution:

1. Make sure all plugs are provided. Also write the telephone numbers (or directory card: numbers will remain stored in memory unless you erase or change them by entering other phone numbers, each up to 21 digits long.

2. Speed dialing:

   a) To dial a number:


   2. Press [OFF] to store another number.

3. One-touch dialing:

   a) Three numbers can be stored in one-touch memory locations. You can dial any of these numbers by pressing two buttons.

   b) To program numbers into memory:

   1. Press [OFF].

   2. Press memory location (0-9).