Install and charge the handset battery

Step 1
Plug the battery connector securely into the socket inside the handset battery compartment, matching the color-coded label. Insert the supplied battery with the label THIS SIDE UP facing up, as indicated.

Step 2
Align the cover flat against the battery compartment, then slide it upwards.

Step 3
To lock the battery compartment, turn the latch clockwise until a points to the lock icon , as shown on the graphic.

Install and charge the handset battery (continued)

Step 4
To charge the handset, place it in the charger. The CHARGE light is on when the handset is charging.

Add and register handsets

You can add up to ten SynJ SB67108 handsets (sold separately) to the SynJ SB67138/SB67158, but you must register each new handset with the telephone base before use. Each handset is assigned numbers in the order they are registered (handsets 1 to 10).

To register a handset to your telephone base:

1. Make sure the handset is out of the charger and the screen shows Press MENU on BS, sel Registration & sel Register HS. Then put HS in cradle before you begin registration.
2. On the telephone base, press MENU/ENTER.
3. Scroll down to Registration and press MENU/ENTER.
4. Press MENU/ENTER again to select Register HS. The telephone base screen shows Registering new device...
5. Place the unregistered handset into the charger. The handset beeps once and begins registering to the telephone base. It takes up to 60 seconds to complete the registration.

Add and register handsets (continued)

You hear a beep when the registration is successful. The handset shows Handset registered, and then shows X: Handset X (X represents the extension number [1-0]; Handset X represents the handset name).

NOTE: If the registration is not successful, the screen shows Registering new device...

To turn Fast answer mode on or off:

1. Press the M.box softkey.
2. Press DIR or CID to scroll to Fast answer mode. Press MENU/ENTER.
3. Press DIR or CID to select On or Off.
4. Press ENTER/SAVE to save the setting and return to the previous menu.

To record a new personal announcement:

1. Press the M.box softkey.
2. Press DIR or CID to scroll to M.box.
3. Press PROG to play current announcement.
4. Press the Menu softkey when finished. The recorded announcement plays.
5. Press the OK softkey to use the new recorded announcement.
6. Press the Change softkey to record a new announcement.

Message playback

You can play the messages from your handset mailbox and the general mailbox. If you have new messages, the system plays them (in chronological order) automatically when you access the mailbox.

To listen to new messages on a cordless handset:

When the handset is idle, press the M.box softkey.

To listen to new messages on the general mailbox:

1. When the handset is idle, press the M.box softkey.
2. Press DIR or CID to scroll to General mailbox.
3. Press MENU/ENTER.

Quick start guide

SynJ SB67108
DECT 6.0 expansion handset for use with AT&T model SynJ SB67138/SB67158
Using the telephone
To make a call:
Press PHONE/FLASH or SPKR. To override automatic line selection, press the L 1-4 key for the desired line. Wait for the dial tone, then enter the telephone number. The screen displays the elapsed time as you talk.
To answer a call:
Press PHONE/FLASH or SPKR.
To end a call:
Press OFF/CLEAR.
To place a call on hold:
While on a call, press and release HOLD. The L 1-4 indicator on the line for hold flashes slowly on the screen. After the call has been on hold for more than three minutes, you hear a triple beep every 30 seconds. To release hold, press the line key of the call on hold.
To switch between lines:
During an outside call, press the L 1-4 key of another line to make or answer another call. The current call is put on hold automatically. To return to the first call, press the original L 1-4 key. The second line is put on hold automatically.
To join a call in progress:
Press and hold the line key of the call on hold. The current call is put on hold automatically. To receive a call, press a line key. To return to the first call, press the original line key and the call on hold is automatically restored.

Intercom calls
You can use the intercom feature for conversations between the telephone base and an accessory device, or between two accessory devices (cordless handset, desktop or corded headset). When the system is on or one more external calls, accessory devices can make intercom calls with each other. If you have a cordless handset, it can only receive intercom calls.
1. When the handset is idle, press INT.
2. Press ADIR or CID to scroll to the desired extension number. Press MENU/ENTER.
3. Answer an intercom call just as you would answer a normal call, or press INT.
4. End an intercom call just as you would end a normal call.

Push to talk (PTT) intercom
When the handset is idle, press and hold PTT on the side of your handset to broadcast your voice to all other extensions. When a connection is made, both the caller and the destination parties hear two beeps. Only one extension at a time may speak.

Recording a call
1. While on a call, press MENU/ENTER.
2. Press ADIR or CID to scroll to Record call on. Press MENU/ENTER.
3. The recording starts and the system activates the call privacy automatically. The screen displays PRIV and REC and the timer starts counting.
4. To stop recording and continue the call, press MENU/ENTER twice. The handset mailbox stores the conversation. The recording also ends when you disconnect the call.

Quick reference guide

**Softkeys**
Press to select an item displayed above the key.

**L 1-4 keys**
Press to make or answer a call on the desired line.

**PHONE/FLASH**
Press to make or answer a call.

**PTT (push-to-talk)**
Press and select an extension, then press and hold to broadcast your voice to that extension or to the base. Press and hold to broadcast your voice to all extensions.

**MENU/ENTER**
Press to enter the menu. While in the menu, press to select an item or save an entry or setting.

**HOLD**
Press to place an outside call on hold.

**OFF/CLEAR**
During a call, press to hang up.

**VOLUME**
During a call, press to adjust the microphone volume.

**VOLUME**
During message playback, press to adjust the playback volume.

**DIR/CID**
When in idle mode, press to display directory entries, or press CID to display the caller ID information.

**Flash**
Press to speed dial a phone number, or press to broadcast your voice to all extensions.

**Record call on**
Press to record the conversation.

**Call log**
Press to review the call log.

**Mailbox setup**
Press to adjust your mailbox settings.

**Handset setup**
Press to adjust your handset settings.

**Caller ID**
Press to display caller ID information.

**Dir/CID**
Press to display directory entries.

**Menu**
The x symbol highlights a menu item.

**Main menu**
- Directory
- Call log
- Ringer setting
- Mailbox setup
- Handset setup
- COVM (central office voice mail)
- Speed dial setup
- Customer support

**Using menus**
Press MENU/ENTER to show the first menu item.

**Directory**
Press ADIR or CID to scroll through menu items.

**Using menus**
Press MENU/ENTER to select or save changes to a highlighted menu item.

**Flash**
Press OFF/CLEAR to cancel an operation, exit the menu display, or return to idle mode.

**Back**
Press the Back softkey to go back to the current menu.

For document downloads, FAQs and more, visit us online at www.telephones.att.com or call 1 (888) 915-2007. In Canada, dial 1 (866) 288-4268.

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