The battery is fully charged after ten hours of continuous charging.

Install the battery as shown below. Charge your handset(s) before initial use.

Battery installation

Install the battery as shown below. Charge your handset(s) before initial use.

Battery installation

Step 1
Plug the battery connector securely into the socket inside the handset battery compartment. Insert the supplied battery with the label THIS SIDE UP facing up as indicated.

Step 2
Align the cover flat against the battery compartment, then slide it upwards until it clicks into place.

Step 3
Charge the handset by placing it face forward in the telephone base or charger. The CHARGE light on the handset is on during charging.

Quick reference guide - handset

Quick reference guide - telephone base

Use only the supplied rechargeable battery or replacement battery (model BT1B3342).
We recommend you program your telephone system before use. The following are a few examples of common features to set before using the telephone. Refer to the Handset settings and Answering system settings in the Abridged user’s manual or the online Complete user’s manual for detailed instructions on setting all telephone features.

Set date/time
Set the date/time before using the answering system.
1. MENU -> ▼ or ▲ -> Set date/time -> SELECT.
2. Enter the month, day and year using the dialing keys -> SELECT.
3. Enter the hour and minute using the dialing keys.
4. ▼ or ▲ to choose AM or PM -> SELECT.

Record your own announcement
Your outgoing announcement plays when calls are answered by the answering system. You can use the preset announcement to answer calls, or replace it with your own recorded announcement.
1. MENU -> ▼ or ▲ -> Answering sys -> SELECT.
2. SELECT to select Announcement.
3. SELECT to select Record announc.
4. Facing the handset, record your announcement and press 5 to end recording.

Caller ID
This product supports caller ID services offered by most telephone service providers. The telephone stores caller ID information of the last 50 incoming calls in the telephone base. This information is common to all devices.

Missed call indicator
When a handset is in idle mode and has new or missed calls, its screen shows XX Missed calls.
You can erase the missed call indicator either by reviewing the call log one by one, or by pressing and holding #CANCEl in idle mode.

Review and dial a number in the call log
1. CID in idle mode -> ▼ or ▲ to scroll through the list.
2. PHONE or 4/SPEAKER to call when the desired entry is displayed.

Caller ID announce
When this feature is on and you have an incoming call, the handset speaks “Call from…” and the name of the caller based on the directory or caller ID information. You can turn this feature off for the base or each individual handset, or both.
1. MENU -> ▼ or ▲ -> Settings -> SELECT.
2. ▼ or ▲ -> Caller ID annc -> SELECT.
3. ▼ or ▲ to choose Set all On/Off, Local handset or Base -> SELECT.
4. ▼ or ▲ to choose On or Off -> SELECT.

Directory
The directory can store up to 50 entries, which are shared by all system handsets.

Making a call
Press PHONE or 4/SPEAKER to enter the telephone number.

On-hook dialing (predialing)
Enter the telephone number -> Press PHONE or 4/SPEAKER to call.

Answering a call
Press PHONE or 4/SPEAKER, or press any dialing keys (0-9, TONE # or #).

Ending a call
Press OFF or return the handset to the telephone base or charger.

Handset speakerphone
During a call, press 4/SPEAKER to switch between handsfree speakerphone and normal handset use.

Redial
Press REDIAL repeatedly to select the desired entry -> PHONE or 4/SPEAKER to call.

Volume control
Press VOLUME to decrease or press VOLUME to increase the listening volume during a call.

Call waiting
Press VOLUME to put current call on hold and to take the new call; press again to switch back and forth between calls.

Turn answering system on/off
The answering system must be turned on to answer and record messages.
1. MENU -> ▼ or ▲ -> Answering sys -> SELECT.
2. ▼ or ▲ -> Answer ON/Off -> SELECT.
3. ▼ or ▲ to choose On or Off -> SELECT.

Answering system
About answering system and voicemail
Your telephone has separate indicators for two different types of voice messages: those left on the built-in answering system and those left at your telephone service provider’s voicemail. To listen to messages recorded on the built-in answering system, refer to the Message playback section below; to listen to voicemail, contact your telephone service provider for more information.

Caller ID and call waiting
Use this feature to choose whether incoming messages can be heard over at telephone base when they are being recorded. If you turn call screening on, you hear the incoming message at the telephone base. While monitoring an incoming message, you can answer the call by pressing PHONE on the handset.
1. MENU -> ▼ or ▲ -> Answering sys -> SELECT.
2. ▼ or ▲ to choose Ans sys setup -> SELECT.
3. ▼ or ▲ to choose Mag alert tone -> SELECT.
4. ▼ or ▲ to choose On or Off -> SELECT.

Message playback
Using the telephone base:
Press #/PLAY when the telephone base is in idle mode.

Using a handset:
Press MENU twice when the handset is in idle mode.

Options during playback
Adjust playback volume
Press VOLUME+ or VOLUME- on the telephone base or VOLUME+ or VOLUME- on the handset.
Stop playback
Press #/STOP
Skip to the next message
Press #/SKIP
Repeat the message
Press #/REPEAT
Play the previous message
Press #/REPEAT twice
Delete the message
Press #/DELETE

Directory
The directory can store up to 50 entries, which are shared by all system handsets.

Operation
Steps
Adding an entry
1. MENU.
2. ▼ or ▲ to Directory -> SELECT.
3. ▼ or ▲ to Add contact -> SELECT.
4. Enter a telephone number up to 30 digits -> SELECT.
5. Enter a name up to 15 characters -> SELECT.

Searching/dialing an entry
1. Dir in idle mode.
2. Press ▼ or ▲ to browse through the directory, or press the dialing keys (0-9) to start a name search.
3. Press PHONE or 4/SPEAKER on a handset to call.

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