1. Install the battery, as shown below. Charge your handset(s) before initial use.

**Battery installation**

Install the battery, as shown below. Charge your handset(s) before initial use. The battery is fully charged after 16 hours of continuous charging.

1. Plug the battery into the socket in the handset battery compartment. Insert the supplied battery with the label **SIDE UP** facing up, as indicated.

2. Align the cover flat against the battery compartment, then slide it upwards until it clicks into place.

**3. Charge the handset by placing it face forward in the telephone base or charger. The **CHARGE** light on the top of the handset is on during charging.**

**Quick reference guide - handset**

- **Softkeys (2)**: Select the menu or save an entry or setting.
- **CHARGE light**: The handset is charging.
- **2. OFF/CANCEL**: Cancel an operation, back up to the previous menu, or start the new display while using menus.
- **Speaker**: Speakerphone mode.
- **REDIAL/PAUSE**: During an outside call, retrieve call, message playback.
- **[ ]**: During an outside call, enter TONE mode.
- **[ ]**: During an outside call, enter 2nd line entry mode.
- **[ ]**: During an outside call, enter Pausing mode.
- **[ ]**: During an outside call, enter 2nd line entry mode.
- **[ ]**: During an outside call, enter Pausing mode.

**Quick reference guide - telephone base**

- **VOLUME**:
  - **[ ]**: Adjust the system setting playback volume.
  - When the phone is not in use, press to adjust the telephone base ringer volume.

**Initial settings**

We recommend you program your telephone system before use. The following are a few examples of common features to set before using the telephone. Refer to the **Handset settings** and **Answering system settings** in the user’s manual for detailed instructions on setting all telephone features.

- **Set the date/time before using the answering system.**

**Using a cordless handset:**

1. **[ ]**
2. **[ ]**
3. **[ ]**

**Using a cordless handset:**

1. **[ ]**
2. **[ ]**
3. **[ ]**

**Record your own announcement**

Your outgoing announcement plays when calls are answered by the answering system. You can use the preset announcement to answer calls, or replace it with your own recorded announcement.

**Using a cordless handset:**

1. **[ ]**
2. **[ ]**
3. **[ ]**

- **[ ]**
- **[ ]**

**Ringer volume**

You can set the ringer volume level to one of the six levels or turn the ringer off.

**Using a cordless handset:**

1. **[ ]**
2. **[ ]**
3. **[ ]**
4. **[ ]**
5. **[ ]**
6. **[ ]**
7. **[ ]**
8. **[ ]**

**Set the date/time before using the answering system.**

**Using a cordless handset:**

1. **[ ]**
2. **[ ]**
3. **[ ]**

**Record your own announcement**

Your outgoing announcement plays when calls are answered by the answering system. You can use the preset announcement to answer calls, or replace it with your own recorded announcement.

**Using a cordless handset:**

1. **[ ]**
2. **[ ]**
3. **[ ]**

**Ringer volume**

You can set the ringer volume level to one of the six levels or turn the ringer off.

**Using a cordless handset:**

1. **[ ]**
2. **[ ]**
3. **[ ]**
4. **[ ]**
5. **[ ]**
6. **[ ]**
7. **[ ]**
8. **[ ]**

**Set the date/time before using the answering system.**

**Using a cordless handset:**

1. **[ ]**
2. **[ ]**
3. **[ ]**

**Record your own announcement**

Your outgoing announcement plays when calls are answered by the answering system. You can use the preset announcement to answer calls, or replace it with your own recorded announcement.

**Using a cordless handset:**

1. **[ ]**
2. **[ ]**
3. **[ ]**

**Ringer volume**

You can set the ringer volume level to one of the six levels or turn the ringer off.

**Using a cordless handset:**

1. **[ ]**
2. **[ ]**
3. **[ ]**

**Set the date/time before using the answering system.**

**Using a cordless handset:**

1. **[ ]**
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**Record your own announcement**

Your outgoing announcement plays when calls are answered by the answering system. You can use the preset announcement to answer calls, or replace it with your own recorded announcement.

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1. **[ ]**
2. **[ ]**
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**Ringer volume**

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**Using a cordless handset:**

1. **[ ]**
2. **[ ]**
3. **[ ]**

**Set the date/time before using the answering system.**

**Using a cordless handset:**

1. **[ ]**
2. **[ ]**
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2. **[ ]**
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**Ringer volume**

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**Using a cordless handset:**

1. **[ ]**
2. **[ ]**
3. **[ ]**

**Set the date/time before using the answering system.**

**Using a cordless handset:**

1. **[ ]**
2. **[ ]**
3. **[ ]**

**Record your own announcement**

Your outgoing announcement plays when calls are answered by the answering system. You can use the preset announcement to answer calls, or replace it with your own recorded announcement.

**Using a cordless handset:**

1. **[ ]**
2. **[ ]**
3. **[ ]**

**Ringer volume**

You can set the ringer volume level to one of the six levels or turn the ringer off.
### Bluetooth® setup

The following are a few common Bluetooth features to set. Refer to the Bluetooth® setup section in the user’s manual provided in the package for more details.

**Add a headset**

1. To pair and connect a headset using a cordless handset:
   - Press VOL/Off or ➤ or ➤ to Bluetooth ➤ SELECT
   - Press ➤ Add device
   - Press ➤ or ➤ Phone memory ➤ or Phone S+ ➤ SELECT
   - Enter the headset’s PIN (typically 0000) if required ➤ ➤
   - Enter the PIN (default PIN: 0000) of the telephone base into your cell phone.