The battery is fully charged after 16 hours of continuous charging.

Charger installation

- Plug the small end of the AC power adapter into the power outlet not controlled by a wall switch.
- Plug the other end of the telephone jack into the jack on the left side of the telephone base.
- Slide it upwards until it clicks into place.

Battery installation

- Install the battery as shown below. Charge your handset(s) before initial use.
- The battery is fully charged after 16 hours of continuous charging.

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Initial settings

We recommend you program your telephone system before use. The following are a few examples of common features to set before using the telephone. Refer to the Handset and telephone base settings and Answering system settings in the Abridged user’s manual or the complete user’s manual for detailed instructions on setting all telephone features.

Set date/time

Set the date/time before using the answering system.

Using a cordless handset or the telephone base:

1. MENU -> # -> Answering system -> SELECT. 
2. Enter date/month/year. 
3. # -> Date & time -> SELECT. 
4. Enter the month, day and year using the dialing keys -> SELECT. 
5. Enter the hour, minute and second using the dialing keys -> SELECT. 
6. # -> to choose AM or PM -> SELECT.

Record your own announcement

Your outgoing announcement plays when calls are answered by the answering system. You can use the preset announcement to answer calls, or replace it with your own recorded announcement.

Using a cordless handset or the telephone base:

1. MENU -> # -> Answering system -> SELECT. 
2. SELECT to answer a call. 
3. Press T. After the tone, speak towards the handset or telephone base to record your announcement. 
4. Press 5 to end recording.

Ringer volume

You can set the ringer volume level to one of the six levels or turn the ringer off.

Using a cordless handset or the telephone base:

1. MENU -> # -> Ringers -> SELECT. 
2. SELECT to select the ringer volume. 
3. # -> to choose the desired level -> SELECT.

Language

If you want to change the display language, or have accidentally changed the language and want to switch it back to English, follow the below steps. Using a cordless handset or the telephone base:

1. MENU -> # -> Languages -> SELECT. 
2. SELECT to choose the desired language, or English if you want to change the display language to English -> SELECT.
Making a call

Using a cordless handset:
Press \textbf{\textit{PHONE}} or \textbf{\textit{SPEAKER}} \textgreater{} Enter the telephone number.

Using the telephone base:
Press \textbf{\textit{SPEAKER}} \textgreater{} or lift the corded handset \textgreater{} Enter the telephone number.

On-hook dialing (pre-dialing)

Using a cordless handset:
Press \textbf{\textit{ON}} or \textbf{\textit{OFF}} \textgreater{} Enter the telephone number \textgreater{} Press \textbf{\textit{PHONE}} or \textbf{\textit{SPEAKER}} \textgreater{} to call.

Using the telephone base:
Press \textbf{\textit{PHONE}} \textgreater{} Enter the telephone number \textgreater{} Lift the corded handset or press \textbf{\textit{SPEAKER}}.

Answering a call

Using a cordless handset:
Press \textbf{\textit{PHONE}} or \textbf{\textit{SPEAKER}}, or press any dialing key \textgreater{} \textbf{\textit{DIAL}} \textgreater{} \textbf{\textit{SPEAKER}} or \textbf{\textit{PHONE}} or any dialing key \textgreater{} \textbf{\textit{DIAL}} \textgreater{} \textbf{\textit{SPEAKER}}.

Using the telephone base:
Press \textbf{\textit{PHONE}} or \textbf{\textit{SPEAKER}} \textgreater{} Lift the corded handset or press \textbf{\textit{SPEAKER}} or \textbf{\textit{PHONE}}.

Ending a call

Using a cordless handset:
Press \textbf{\textit{OFF}} \textgreater{} return the handset to the charger.

Using the telephone base:
Hang up the corded handset or press \textbf{\textit{SPEAKER}}.

Handset speakerphone

Using a cordless handset:
During a call, press \textbf{\textit{SPEAKER}} \textgreater{} switch between handsfree speakerphone and normal cordless handset use.

Using the telephone base:
During a call, press \textbf{\textit{PHONE}} \textgreater{} switch between handsfree speakerphone and normal corded handset use.

Redial

Using a cordless handset:
Press \textbf{\textit{REDIAL}} \textgreater{} repeatedly to select the desired entry \textgreater{} \textbf{\textit{PHONE}} or \textbf{\textit{SPEAKER}} \textgreater{} to call.

Using the telephone base:
Press \textbf{\textit{REDIAL}} \textgreater{} repeatedly to select the desired entry \textgreater{} \textbf{\textit{SPEAKER}} or \textbf{\textit{PHONE}} \textgreater{} lift the corded handset to call.

Volume controls

Using a cordless handset:
Press \textbf{\textit{VOLUME}} \textgreater{} to decrease or press \textbf{\textit{VOLUME}} \textgreater{} to increase the listening volume during a call.

Using the telephone base:
Press \textbf{\textit{VOLUME}} \textgreater{} to decrease or press \textbf{\textit{VOLUME}} \textgreater{} to increase the listening volume during a call.

Call waiting

Requires subscription from telephone service provider.

Using a cordless handset:
Press \textbf{\textit{FLASH}} \textgreater{} on the handset or \textbf{\textit{FLASH}} \textgreater{} on the telephone base to put the current call on hold and take the new call; press again to switch back and forth between calls.

Using the telephone base:
Press \textbf{\textit{VOLUME}} \textgreater{} to decrease or \textbf{\textit{VOLUME}} \textgreater{} to increase the listening volume during a call.

Caller ID

This product supports caller ID services offered by most telephone service providers.
The telephone stores caller ID information of the last 50 incoming calls in the telephone base. This information is common to all devices.

Missed call indicator

When a handset or the telephone base is in idle mode and has new or missed calls, its screen shows XX Missed Calls.
You can erase the missed call indicator either by reviewing the call log one by one, or by pressing and holding \textbf{\textit{CLEAR}} on the handset or \textbf{\textit{CANCEL}} on the telephone base in idle mode.

Directory

The directory can store up to 50 entries, which are shared by all system devices.

Adding an entry

1. \textbf{MENU}.
2. \textbf{\textit{ANSW}} \textgreater{} \textbf{\textit{Ans sys setup}} \textgreater{} \textbf{\textit{SELECT}}.
3. \textbf{\textit{Cnct}} \textgreater{} \textbf{\textit{Caller}} \textgreater{} \textbf{\textit{Search}} \textgreater{} \textbf{\textit{Add}} \textgreater{} \textbf{\textit{NEW entry}} \textgreater{} \textbf{\textit{SELECT}}.
4. Enter a name up to 15 characters \textgreater{} \textbf{\textit{SELECT}}.
5. Enter a telephone number up to 30 digits \textgreater{} \textbf{\textit{SELECT}}.

Searching/dialing an entry

1. \textbf{DIR} \textgreater{} \textbf{\textit{SELECT}}.
2. \textbf{\textit{Dial}} \textgreater{} \textbf{\textit{name}} \textgreater{} \textbf{\textit{SELECT}}.
3. \textbf{\textit{End call}}.

Answering system

About answering system and voicemail

Your telephone has separate features for two different types of voice messages; those left on the built-in answering system and those left at your telephone service provider’s voicemail. To listen to messages recorded on the built-in answering system, refer to the Message playback section on the next page; to listen to voicemail, contact your telephone service provider for more information.

About answering system

The answering system must be turned on to answer calls and record messages. Using a cordless handset:

1. \textbf{MENU}.
2. \textbf{\textit{ANSW}} \textgreater{} \textbf{\textit{Ans sys setup}} \textgreater{} \textbf{\textit{SELECT}}.
3. \textbf{\textit{Ans}} \textgreater{} \textbf{\textit{Answer ON/OFF}} \textgreater{} \textbf{\textit{SELECT}}.
4. \textbf{\textit{Ans}} \textgreater{} \textbf{\textit{Off}} \textgreater{} \textbf{\textit{SELECT}}.

When the answering system is on, the handset shows ANS ON.

Using the telephone base:

- \textbf{\textit{PLAY}} \textbf{\textit{ANSW}} \textgreater{} \textbf{\textit{ANSW}} \textgreater{} \textbf{\textit{ON}} \textgreater{} \textbf{\textit{OFF}} \textgreater{} \textbf{\textit{SELECT}}.

When the answering system is turned off, it announces “Calls will not be answered.”

Message alert tone

When this feature is on, and there is at least one new message, the telephone base beeps every 10 seconds.

Using a cordless handset or the telephone base:

1. \textbf{\textit{ANSW}} \textgreater{} \textbf{\textit{Ans sys setup}} \textgreater{} \textbf{\textit{SELECT}}.
2. \textbf{\textit{Ans}} \textgreater{} \textbf{\textit{Alert tone}} \textgreater{} \textbf{\textit{SELECT}}.

Use this feature to choose whether incoming messages can be heard over the telephone base when they are being recorded. If you turn this feature on, you will hear the incoming message. While monitoring an incoming message, you can answer the call by pressing \textbf{\textit{PHONE}} or \textbf{\textit{SPEAKER}} on a cordless handset, lifting the corded handset or pressing \textbf{\textit{SPEAKER}} on the telephone base.

Using a cordless handset or the telephone base:

1. \textbf{MENU} \textgreater{} \textbf{\textit{ANSW}} \textgreater{} \textbf{\textit{Ans sys setup}} \textgreater{} \textbf{\textit{SELECT}}.
2. \textbf{\textit{Ans}} \textgreater{} \textbf{\textit{On}} \textgreater{} \textbf{\textit{Off}} \textgreater{} \textbf{\textit{SELECT}}.

Call screening

Use this feature to choose whether incoming messages can be heard over the telephone base when they are being recorded. If you turn this feature on, you will hear the incoming message. While monitoring an incoming message, you can answer the call by pressing \textbf{\textit{PHONE}} or \textbf{\textit{SPEAKER}} on a cordless handset, lifting the corded handset or pressing \textbf{\textit{SPEAKER}} on the telephone base.