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Quick start guide

**983**

**Two-line speakerphone**




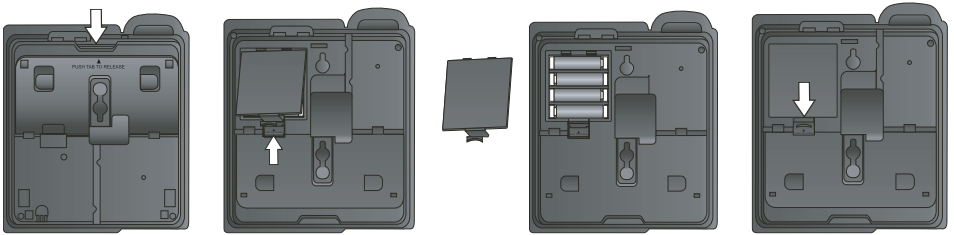
# Battery installation

Before using the telephone, you should install four AA alkaline batteries (purchased separately). You can use the telephone without batteries to dial and receive calls. However, the line lights and the automatic redial feature will not work, and the speakerphone and optional headset may not work properly in all conditions. To use the speakerphone without batteries, you must press and hold **SPEAKER** for one second.

## NOTES:

- If you do not install batteries, you will hear a low battery warning tone every time you lift the handset or press **SPEAKER**.
- Use disposable alkaline batteries only. Do not use rechargeable batteries.

 **CAUTION:** Always unplug the line cord, before installing new batteries.



1. Press the tab as shown and flip into the downward position.
2. Push the tab as shown and lift to remove the battery cover. Insert four new AA alkaline batteries (purchased separately) following the polarity markings in the battery compartment.
3. Replace the battery cover.

The following symptoms indicate that the batteries in your telephone are low and need to be replaced, even if there is no low battery warning yet:

- The automatic redial feature does not work or is not working properly, or
- **HEADSET** cannot be used to make or answer calls.

If you experience either of these symptoms, try replacing the batteries following the instructions above.

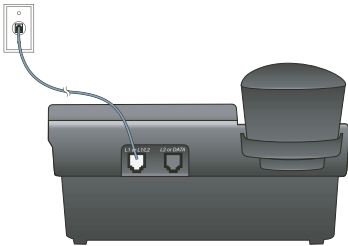
# Tabletop installation

After installing the batteries, if you wish to use the telephone on a tabletop, flip the wall mounting bracket upward.

## A single two-line wall jack

If there is a single two-line wall jack, use only the black (4-connector) line cord. Plug one end into the jack labeled **L1 or L1/L2** on the back of the telephone base. Plug the other end into the wall jack. Make sure the line cord is plugged firmly into the telephone base and the wall jack.

Line 1 + Line 2



1. Connect the line cord to the telephone base and wall jack.



2. Plug one end of the coiled handset cord into the handset. Plug the other end into the jack on the left side of the telephone base.



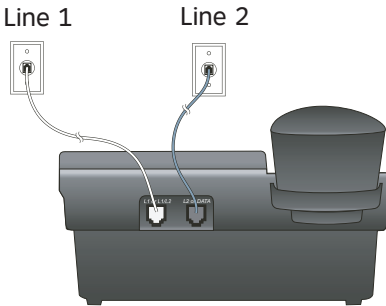
**NOTE:** This product is designed to operate optimally with two telephone lines. If you choose to install only one telephone line; the telephone will continue to operate normally as long as the unused line is not selected. If you experience difficulty, make sure you have pressed the correct **LINE** key.

# Tabletop installation

## Two one-line wall jacks

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If there are two one-line wall jacks, use both long line cords. Plug one end of the clear line cord into the jack labeled **L1 or L1/L2** on the back of the telephone base. Then, plug the other end into the wall jack for Line 1. Plug one end of the black line cord into the jack labeled **L2 or DATA** on the back of the telephone base. Then, plug the other end into the wall jack for Line 2. Make sure the line cords are plugged firmly into the telephone base and the wall jack.



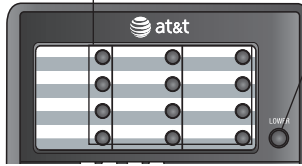
1. Connect the line cords to the telephone base and wall jacks.
2. Plug one end of the coiled handset cord into the handset. Plug the other end into the jack on the left side of the telephone base.
3. To determine which line is in use, press **LINE 1** and call one of the telephone numbers. If there is a busy signal, Line 1 is the number you called. If Line 2 rings, it is the number you called.

**i NOTE:** This product is designed to operate optimally with two telephone lines. If you choose to install only one telephone line, the telephone will continue to operate normally as long as the unused line is not selected. If you experience difficulty, make sure you have pressed the correct **LINE** key.

# Quick reference guide

## One-touch keys

Press to dial the number stored.



## LOWER

Press **LOWER**, then the desired one-touch key to dial the number stored in lower locations.

## LINE 1, LINE 2

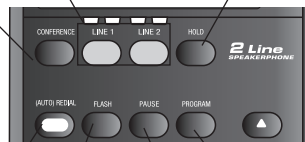
Press, then lift handset to make or answer a call on line 1 or 2.

## HOLD

Press to place call on hold.

## CONFERENCE

Press to enter three-way conference call.



## (AUTO) REDIAL

Lift the handset. Press to dial the last number dialed.

## PROGRAM

Press to program memory dial numbers.

## FLASH

During a call, press to receive an incoming call if call waiting is activated.

## PAUSE

Press to insert a dialing pause.

## VOLUME

During a call, press ▲ or ▼ to adjust listening volume.



## HEADSET

Press to activate headset.

## MUTE

Press to silence the microphone. Press again to resume telephone conversation.

## SPEAKER

Press to turn the speakerphone on or off (begin or end a call).



**NOTE:** For more information, please refer to the user's manual.



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